



# President's Report 2015-2016

## General Membership Meeting, ISSC2016

Rodney J. Simmons, Ph.D., CSP



# Accomplishments, 2015-2016

- Provided oversight/feedback on contracts, budget, conference planning through telecons/email
- Supported attendance of ISSS representatives at planning meeting for Global Center for Safety at Arizona State University
- Delivered keynote address at Software System Safety Conference in Seoul, South Korea on December 1, 2015



# Goals for 2016-2017

- Grow the society, geographically and sector-wise
- Identify opportunities to use technology to enhance our delivery of services
- Identify additional income streams



# Concerns for the Future

- Financial stability
  - Expenses  $\leq$  Income
- Membership
- Succession plan for HQ Office Management



# Opportunities for the Future

- Additional income streams
- ISSS can play a key role in enhancing integration of system safety concepts and techniques in engineering education, across the board



# 2016 Executive Council Report for Executive Vice President

Charles G. Muniak Ph.D. CSP



# Accomplishments for 2015-2016

- Helped the President fulfill his responsibilities
- Ensured the society abides by its bylaws
- Served as the editor of the Journal of System Safety
- Did a preliminary investigation of the JSS indexing issue



# Goals for 2016-2017

- Assist the President with his duties
- Ensure the society abides by its bylaws
- Perform an internal effectiveness review of all committees and appointed positions.
- Assist the President with the task of providing a performance review of HQ staff
- Serve as the editor of the Journal of System Safety
- Submit an indexing application to at least one indexing database
- Lead an effort to develop a Society Strategic Plan, if this task is added to the duties of the Executive Vice President





# 2016 Executive Council Report

Clif Ericson  
Treasurer



# Income-Expense Summary

	<u>FY 15-16 Budget</u>	<u>FY 15-16 Actual</u>	<u>FY 16-17 Budget</u>
Income	\$ 136,886.00	\$ 142,439.65	\$ 122,030.00
Expense	\$ 160,246.00	\$ 141,063.63	\$ 159,336.00
Ending Balance	\$ (23,360.00)	\$ 3,248.02	\$ (37,306.00)

	<u>14-15 Actual</u>	<u>15-16 Actual</u>
Bank Balance	\$ 51,395.27	\$ 76,334.44
CD1	\$ 52,528.40	\$ 53,194.10
CD2	\$ 84,045.45	\$ 85,110.57
CD interest		\$ 2,185.18

## Notes:

CD interest rate 1.6%; Due date 5-24-2017

FY14-15 had \$9251 conference income received after FY; placed in FY15-16

Virtual Chapter holding \$7,213.18



# Chapter Funds

<u>CHAPTER</u>	<u>30-Jun-15</u>	<u>1-Jul-16</u>
BAY AREA	1,053.68	678.68
CENTRAL CAL	335.00	210.00
HOUSTON	923.6	1049.04
NEW MEXICO	2,816.85	43,841.79
NORTH TEXAS	2,752.09	2,812.09
NORTHEAST	2,873.57	2,753.17
SIERRA HIGH	6,504.41	3,968.37
TN VALLEY	11,819.97	9,407.74
VIRTUAL	7253.06	7,213.18
WDC	24,031.89	12,990.46



# 2016 Executive Council Report Executive Secretary

Pam Kniess



# Accomplishments for 2015-2016

## – Accomplishments include:

- Publication of minutes of EC meeting
- Maintain private google site to store items attached to votes and other working documents
- Managed EC votes
- Maintained and distributed Key Member list
- Maintained and utilized mail chimp to handle professional e-mail correspondence with society membership.
- Maintain an archived copy of the society database (from Cathy)
- Update Executive Secretary handbook
- Update Operating Manual



# Goals for 2016-2017

- Goals include:
  - Maintaining the Administrative site discussions and votes as directed by the ISSS President.
  - Post any documents to the Administrative Site
  - Update and distribute Key Member List, as required.
  - Maintain mailchimp email system.
  - Maintain Operations Manual



# 2016 Executive Council Report for Director, Chapter Services & International Outreach

Submitted by Robert Fletcher



# Accomplishments for 2015-2016

- **Met with Gerry Einarsson who graciously continued as Acting Director Chapter Services for a hand-over discussion in spring 2016**
- **Called and emailed Presidents to encourage them to prepare end of SY materials**
- **Completed CoY calculation roll - up**





# Goals for 2016-2017

- **Prepare Training Session for Chapter presidents on “End of SY Documentation Requirements”**
- **Set up a Discussion on “Establishing, Reviving and Growing Dynamic Chapters in 2016 & the Future**
- **Establish, Revive and Grow chapters**



# 2016 General Membership Report Director of Conferences

Pam Wilkinson



# Accomplishments 2016

- 2016 –Orlando team re-negotiated financially feasible contract.
- Same or slightly higher attendance than last year.
- 2016 - Added a mobile app for conference attendees.
- 2017 Conference Team established and site selection is complete.



# Goals for 2016-2017

- Complete and release the Conference Guide
- Develop a relationship with STEM organizations to bring system safety to STEM and find a way to include STEM activities in 2017 conference.
- Better advertise and serve other industries utilizing system safety (automotive, medical device, rail) at the 2017 conference.
- Find ways to garner more sponsors/exhibitors



# Upcoming Conferences

- 2017 ISSC 35 – To be Announced on Thursday
- 2018 ISSC 36 - Taking proposals now.



# Director of Education and Professional Development Report for General Session - 2016

Jeff Brewer



# Accomplishments for 2015-2016

- Mentoring Program Established
- Handbook Committee – led by EVP Chuck Muniak – continued reviewing comments, 1<sup>st</sup> draft handbook
- OVP of Professional Development (Russ Mitchell) coordinated multiple upgrades: 1 – Fellow, 2 - Senior
- Operating Vice President (OVP) of Awards (Linda Thomas) coordinated awards: Engineer of the Year, Professional Development
- OVP of Engineering Education (EE) established – Charlie Hoes appointed
- OVP of Education (Rani Kady) – assessment of System Safety Degree Programs in the United States



# Goals for 2016-2017

- Continue support of integrating system safety into engineering education programs
- Nurture participation in Mentoring Program
- Continue efforts to streamline upgrade process
- Strive to enhance the awards nomination activity
- Continue work on the System Safety Handbook
- Develop proposed options for paths to certification
- Seek opportunities to support broad-based system safety education efforts





# 2016 Director of Government and Inter-Society Affairs Report

Odell Ferrell



# Director Tasking for 2015-2016

- Support Inter-society forum
- Explore opportunities and concerns
- Develop Professional relationships with National Safety Council and American Society of Safety Engineers
- Find common ground across the societies
  - Analyze aging and declining membership



# Benefits from Intersociety Forum

- Advertisement in newsletters/magazines
- Connect and engage with forum members
  - Develop Networks
  - Support each others conferences
  - Share Industry Knowledge
  - Collaboration among members can bring about new opportunities



# Goals for 2016-2017

- Attend the RAMS Conference
- Attend Safety 2017 ASSE Professional Development Conference & Exposition
- Connect and engage with ASSE Directors
- Extend an ISSC Invitation to forum members
- Disseminate Government and Inter-Society Information to Society members



# 2016 Executive Council Report for Director of Member Services

Melissa Emery



# Accomplishments for 2015-2016

- Processed 39 new applicants
- Total membership = 453 (Down)
- Reinstatement fee has been waived (until June 30<sup>th</sup>)
- New application process fee deleted
- Dropped Affiliate membership category
- Change to general member application requirements
  - No education
  - No work experience (no resume)



# Goals for 2016-2017

- Reinstatement-reinstatement-reinstatement
- Update forms
  - Separate for student, general member, upgrades
  - General member form
    - No resume required



# 2016 Executive Council Report Director, Publicity and Media

Saralyn Dwyer





# Accomplishments for 2015-2016

- Website - Sections need updating by Directors
- Maintained additions and changes to the website.
- Chuck Muniak transitioned in as JSS Editor. Maintained JSS quality and schedule.
- JSS published under cost.



# Goals for 2016-2017

- Transition in new Director.
- Work to get advertisings.
- Find ways to promote the ISSS.
- Work to ensure most up to date information can be found on the web.



# Nominations Committee for 2017 Election Cycle

## Report for General Session, ISSC-2016

Bob Schmedake,  
Immediate Past-President and Chair



# Nominations Committee

- Bob Schmedake, Chair
- Chuck Muniak, Member
- Rod Simmons, Member
- Dave West, Member
- Lee Flint, Member



# Seeking Nominations for:

- Executive Vice President (a 6-yr commitment; transitions to President, then Immediate Past President)
- Director of Member Services\*
- Director of Publicity and Media\*
- Director of Government and Inter-Society Affairs\*

\*4 yr commitment